

**The Village of Clayville Board of Trustees Meeting
September 12, 2024, commencing at 6:00 P.M.**

Present:	Kevin Turley, Mayor	Gina LaMonte, Codes Enforcement
	Greg Glinton, Deputy Mayor	Rebecca King-Goodale, Clerk-Treasurer (Absent)
	Steve Messenger, Trustee	Kevin Ludlow, Attorney
	Andrew Hartnett, Trustee	Keith Brennan, Trustee

NEW BUSINESS: Open at 6:00pm

Public

- Charles Tibbitts, Local Resident
 - Chuck stated that there are 3 trailers with garbage/debris still in the Village parking lot on Main Street and a commercial vehicle (blue van), which has been in there for 11 days. He is curious on when they will be towed out. Mayor Turley stated that the board will give violators a date that they must be removed and then the board will take action. A final notice will be put on all vehicles, trailers, etc. per Attorney Ludlow's suggestion.
- Amanda Hartnett, Village Resident
 - Old Wicker Mill – survey has been completed and reimbursement request completed
 - Result of survey – currently approximately 3 feet higher than ground level and there will be restrictions because it is below the flood plain but the engineer drew diagram of how posts will have to be installed
 - Amanda is currently waiting on the completion of the BAN to move forward with costs of pavilion invoices, etc. Concrete will be completed in spring of 2025. She would also like to complete soil and seed this fall. Request was made to move forward with pavilion and fencing requests.
 - Gina requested further information (building plan) regarding the pavilion quotes before she can issue a building permit.
 - Motion made by: Deputy Mayor Greg Glinton / Seconded by: Trustee Keith Brennan
- Joe Tinker, Village Resident
 - Joe provided and read a letter to the Board from his neighbor regarding noise from HMI - Pratt & Whitney. He also asked if the Board met with HMI. Mayor Turley stated that he and Deputy Mayor Greg Glinton did meet with HMI and plan to continue to meet with them to maintain a relationship.
- Lauren Tinker, Village Resident
 - Lauren provided and read a letter to the Board regarding noise from HMI – Pratt & Whitney. She will provide the clerk with a copy as well.

- Christine Kupiec
 - Christine provided and read a copy of the noise ordinance to the board. This was dated June 8, 2000. She provided a copy to the board for review.

Gina LaMonte – Codes Enforcement Officer Updates

- Martin Peters – Stop Work Order was issued and a ‘Hold Harmless’ form was dropped off for signature on 8/28, as well as a building permit for him to submit prior to any new construction – nothing has been returned as of 9/4. Attorney Kevin Ludlow stated that the Village could take him to Town Court and state that he is in violation. Gina stated that we do not issue a building permit in the spring until he signs and turns in that “Hold Harmless” form. The assumption is that the home was closed up for the winter with plans to finish in the spring.
- HMI completed, certified and submitted a flood study, flood plain permit, and building permit for the Argon Recycling project. A flood plain permit and a building permit were both issued.

Kevin Ludlow – Attorney Updates

- BAN for Old Wicker Mill Park – Kevin spoke with Bob Brenchley, who will assist with the BAN paperwork and funding with Adirondack Bank. The bank is requiring the completion and submission of 6 forms in order for the BAN to move ahead. Unfortunately, the bank does not supply generic forms for this and they do not. Kevin will have his office work on those forms and finish them hopefully by next week.
- With regard to the resolution that is before the Board tonight, I have reviewed that and suggested a few changes, which have been also submitted to the Mayor and the Village Clerk. A motion was made by Mayor Turley to adopt the suggested amendments made by the Village Attorney. It was seconded by Trustee Keith Brennan. All in favor. None against.

Greg Glinton – Deputy Mayor Updates

- Tree removal on Lake Street behind Sandra Grant’s property – There is a dead tree behind Sandra’s house that Greg attempted to mark and is inquiring as to when we usually have Woody come through the Village to remove trees because there could be damage if it falls in her yard.
- Paving Lake Street & Foundry Place – What is the status? Trustee Keith Brennan stated that it is still in process but it is a “go”. The contractors will hold their price as previously quoted.

Rebecca King-Goodale – Clerk/Treasurer Updates

- 2023-2024 AUD has been filed with NY State
- Confirmed: Oneida County Board of Elections will conduct the 2025 Village Elections in March

Kevin Turley - Mayor Updates

- ZBA - Each member must complete 4 hours of training per year. Every 5 years, ONE member is appointed or re-appointed by the Village Mayor
 - Ralph Leiter, President Up for re-appointment in 2025
 - Kim Leiter, Secretary Up for re-appointment in 2026
 - Christopher Hryb, Member Up for re-appointment in 2027
 - Amanda Hartnett, Member Up for re-appointment in 2028
 - Christopher Bradbury, Member Up for re-appointment in 2029
 - *Chris Bradbury or Lauren Tinker*
- A motion was made by Trustee Andrew Hartnett to pay Oneida County for Sewer Usage & Surcharge. It was seconded by Trustee Keith Brennan. All in favor. None against.
 - Sewer Usage: \$15,748.95
 - Surcharge: \$2,415.62
- Brian Petty (Fire Department Roof)
 - Requested half or a % down to cover material costs – Board to vote on amount
 - Rebecca to cut a check for \$17,000.00
 - A motion was made by Deputy Mayor Greg Ginton to pay Brian Petty a lump sum amount of \$17,000.00 to cover material costs. It was seconded by Trustee Keith Brennan. All in favor. None against.
- Fire Protection Contract request for 2025
 - A motion was made by Trustee Keith Brennan to sign/adopt/submit the 2025 Fire Protection Contract. It was seconded by Deputy Mayor Greg Ginton. All in favor. None against.

REGULAR BUSINESS:

Review and approval of August 2024 Minutes

- Motion by: Trustee Andrew Hartnett / Second: Trustee Keith Brennan (All in favor / None against)

Review and approval of August 2024 Report of Treasurer

- Motion by: Trustee Keith Brennan / Second: Trustee Andrew Hartnett (All in favor / None against)

Review and approval of August 2024 Detail of Revenues

- Motion by: Deputy Mayor Greg Ginton / Second: Trustee Keith Brennan (All in favor / None against)

Review and approval of August 2024 Detail of Expenditures

- Motion by: Trustee Keith Brennan / Second: Trustee Andrew Hartnett (All in favor / None against)

Review and approval of September 2024 Vouchers

- Motion by: Trustee Andrew Hartnett / Second: Trustee Keith Brennan (All in favor / None against)

ADJOURNMENT:

Closed at 7:03pm

Next Board Meeting: **Thursday, October 10, 2024**

Respectfully Submitted,

Rebecca King-Goodale

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Clerk-Treasurer