

VILLAGE OF CLAYVILLE BOARD OF TRUSTEES
Monthly Meeting Agenda – Thursday, February 13, 2025

CALL TO ORDER / PLEDGE OF ALLEGIANCE: Open @ 6:00 pm

PRESENT:

Mayor Kevin Turley

Deputy Mayor Greg Ginton

Trustee Keith Brennan

Trustee Andrew Hartnett

Trustee Steve Messenger

Clerk-Treasurer Rebecca King-Goodale

Codes Enforcement Officer Gina LaMonte

NEW BUSINESS: Open at 6:00pm

Public

- Amanda Hartnett – Old Wicker Mill Passive Park
 - Todd Prichard (BDR Trucking) to do landscaping – Amanda requested his insurance information so that he can begin work when the ground thaws.
 - Needs board approval of park items (picnic tables / benches) and is asking if there is storage space if they are ordered now, as she would like to keep reimbursement fund requests done before May – board was supplied copies of quotes. Wood would be cheaper (\$1990) – Poly material (\$2300). A motion was made by Trustee Keith Brennan to move forward with poly material park items. It was seconded by Trustee Steve Messenger. All in favor. None against.
 - Grant cut-off is May 2025 – needs approval to move forward with concrete plans as well and would like to get concrete done before April or May. (3) quotes were submitted to the Board for approval. Quotes included wages vs prevailing wages. Quotes must be up to the engineer's drawn plans. DASNY does not have a requirement regarding prevailing wages but stated that the Village needs to follow their Procurement Policy. (\$11,000) A motion was made by Trustee Keith Brennan and seconded by Trustee Steve Messenger. All in favor. None against.

Gina LaMonte – Codes Enforcement Officer Updates

- Abandoned white Lexus car on Main Street
 - The attorney informed Rebecca that it is the Village's responsibility to have that car removed. Fire Chief Joe Inglis suggested towing it down to the Highway Garage until spring. Andrea has the keys to the car but the tires are flat. Gina suggested a tow company tow it and then scrap it. Mayor Turley would like to discuss what our options are legally in removing the car.
- HMI – Demo Permit for part of the building – submitted to Codes at tonight's meeting for approval
 - Approved and will be issued – Gina had a meeting with HMI. They will be doing a large project where they will not be changing the footprint and will be removing a part of the building and then will be rebuilding it but taller so that they can bring in more work, rather than at another plant. It does not affect site plans, zoning or flood plain.
- Keith Brennan – Tilly's Clover COO
 - There is no physical copy of requested COO on file with the clerk's office. That is not to say it was never issued but rather that it was not filed appropriately. He wants to change the property from Commercial to Residential.
- State Report has been filed with the state.

Kevin Turley – Mayor Updates

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- Old Village Hall Furnace Ducts – Mayor Turley also suggested to go through all furnaces prior to the winter months next year (Historical Society, Old Village Hall, Highway Building, Library) – Mayor Turley would like to have quotes collected.
- Tree Removal – Sandra Grant
 - Need quotes to have this removed.
- Kyle Taylor – Kevin was out on worker’s compensation and Kyle worked over 20 hours to help with the hours lost by Kevin. A boot allowance was approved by the Board in the amount of \$100. A motion was made by Trustee Steve Messenger and seconded by Deputy Mayor Greg Ginton. All in favor. None against.

Rebecca King-Goodale – Clerk/Treasurer Updates

- Draft Resolution
 - A motion was made by Trustee Steve Messenger. It was seconded by Trustee Keith Brennan. All in favor. None against.
- The office copy machine no longer works at all. It now will not copy on anything other than a 9x11” sheet of paper and it will not print. Need board’s approval to move forward with a printer purchase.
 - A motion was made by Trustee Steve Messenger. It was seconded by Trustee Keith Brennan. All in favor. None against.
- Rebecca is preparing the upcoming draft and provide copies to board members when completed. The budget must be passed at the April meeting.
- The Village is now Gold Certified for the NYS Retirement Reporting System.

REGULAR BUSINESS:

Review and approval of January 2025 Minutes

- A motion was made by Trustee Steve Messenger and seconded by Trustee Andrew Hartnett. All in favor. None against.

Review and approval of January 2025 Report of Treasurer

- A motion was made by Trustee Andrew Hartnett and seconded by Trustee Steve Messenger. All in favor. None against.

Review and approval of January 2025 Detail of Revenues

- A motion was made by Deputy Mayor Greg Ginton and seconded by Trustee Keith Brennan. All in favor. None against.

Review and approval of January 2025 Detail of Expenditures

- A motion was made by Deputy Mayor Greg Ginton and seconded by Trustee Steve Messenger. All in favor. None against.

Review and approval of February 2025 Vouchers

- Vouchers in question:
 - Voucher #466 in the amount of \$386.30 from Steet Ponte
 - Explanation: Battery for Highway Truck
- A motion was made by Trustee Steve Messenger and seconded by Trustee Andrew Hartnett. All in favor. None against.

ADJOURNMENT:

Closed at _____ pm

Next Board Meeting: **Thursday, March 13, 2025**