

VILLAGE OF CLAYVILLE BOARD OF TRUSTEES

Monthly Meeting Agenda – Thursday, April 10, 2025

CALL TO ORDER / PLEDGE OF ALLEGIANCE: *Open @ 6:00 pm*

PRESENT:

Mayor Kevin Turley
Trustee Keith Brennan
Trustee Steve Messenger
Codes Enforcement Officer Gina LaMonte

Deputy Mayor Greg Ginton
Trustee Andrew Hartnett
Clerk-Treasurer Rebecca King-Goodale

PUBLIC HEARING: Opened at 6:05 pm

- Pass and Adopt budget for upcoming fiscal year 2025-2026

Closed at 6:07 pm

NEW BUSINESS: Opened at 6:00pm Closed at 6:05 pm Opened at 6:07 pm

___ Pubic

Amanda Hartnett – Old Wicker Mill Park

- The picnic tables and bench were delivered, and they are parked at her house, but need to be assembled. Maybe Kevin can come look at these? Before we put them into the pavilion, we need to have a way to strap them so that they don't get stolen. She is also requesting approval for buying trees with the remaining funds. In Todd Prichard's excavating proposal, he agreed to dig holes for trees, but she doesn't know how many we can afford. We have \$1,079 left and the tree quotes she received from the garden centers last year were about \$800 each. She was planning on going to the garden centers to see if the Village can afford less expensive trees so that we could get three or four of them. Unfortunately, they are not open for the season yet locally but we have to get these ordered to submit the receipts this month. She would like to purchase trees that are approximately 6-7 ft tall and found some at an online website called Fast Growing Trees for \$142 each. Her request is to spend \$600 on trees. She also needs to purchase brackets for the picnic table, top soil, smaller plants and stain. The parking lot will remain a gravel lot. A motion was made by Trustee Keith Brennan to move forward with the requested purchases. It was seconded by Trustee Andrew Hartnett. All in favor. None against.

___ Gina LaMonte – Codes Updates

- John Gardner – 2365 Main Street – he is looking to purchase Bryn Davis' property on Main Street. He wants to know if he could have 10 parking spots a few times a month for classes. The Board approves him using the Village parking lot and any spots on the streets during the classes.
- HMI wants to meet with Gina regarding the flood plain. Her availability is Tuesday – Thursday after 4:30pm and would prefer a zoom meeting.

___ Kevin Turley – Mayor Updates

- Furnace Heat Ducts Quotes – Old Village Hall – He spoke with Tony Guliano and he can't do anything until May. Rebecca to create a contract with the attorney with whomever is awarded the job.
- DAM Emergency Response Plan
 - Rebecca is in contact with a Dam Engineer to see what the cost of completing/updating our current Emergency Response Plan would be, as well as complete an Engineering Assessment, as required by the DEC.
- Re-Appoint Ralph Leiter as President of ZBA – A motion was made by Trustee Steve Messenger and seconded by Trustee Keith Brennan. All in favor. None against.

ORGANIZATIONAL MEETING – Mayor to Appoint Department Heads

- Attorney: Kathryn Festine
- Codes Enforcement Officer: Gina LaMonte
- Park Liaison: Trustee Andrew Hartnett
- Fire Department Liaison: Trustee Gregory Ginton

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- Procurement Policy – if no changes, make a motion to approve. No changes were requested. A motion was made by Mayor Kevin Turley and seconded by Trustee Keith Brennan. All in favor. None against.

Rebecca King-Goodale – Clerk/Treasurer Updates

- We will have to return the Covid money that we were previously awarded in 2021 in the amount of approximately \$34k, as we did not expend it before the December 31, 2024 deadline. I attempted to use funds toward the Morgan Rd tower but was denied, as it was after the previously given deadline.
- Rebecca confirmed with our CHIPS Rep – confirmed that CHIPS funds will cover the cost of the Morgan Road tower work
- Rebeca attempted to call Brian Petty twice regarding a start / finish date for the Fire Department roof. She has not received copies of payroll from the fall, as he will need to provide those based on prevailing wage.
- Permission from the Board to transfer funds between group headings to “make the budget whole” at the end of each month. This will ensure that there are no negative amounts in each line item, giving a more accurate balance when looking to see how much is left in each budget line. A motion was made by Mayor Kevin Turley and seconded by Trustee Keith Brennan. All in favor. None against.
- Permission from the Board to clear out uncashed checks in Williamson in preparation for closing of this fiscal year. A motion was made by Trustee Keith Brennan and seconded by Mayor Kevin Turley. All in favor. None against.

Steve Messenger – Trustee Updates

- The snow plowing this winter done by someone from the railroad company tore up the road over by the Dewing Ave / railroad intersection. He spoke with Sean Curry and they will be fixing that as soon as the paving companies open in the spring.

REGULAR BUSINESS:

Review and approval of March 2025 Minutes

- A motion was made by Trustee Andrew Hartnett and seconded by Trustee Steve Messenger. All in favor. None against.

Review and approval of March 2025 Report of Treasurer

- A motion was made by Mayor Kevin Turley and seconded by Trustee Keith Brennan. All in favor. None against.

Review and approval of March 2025 Detail of Revenues

- A motion was made by Trustee Steve Messenger and seconded by Trustee Keith Brennan. All in favor. None against.

Review and approval of March 2025 Detail of Expenditures

- A motion was made by Trustee Andrew Hartnett and seconded by Trustee Steve Messenger. All in favor. None against.

Review and approval of April 2025 Vouchers – No vouchers were in question.

- A motion was made by Trustee Steve Messenger and seconded by Trustee Andrew Hartnett. All in favor. None against.

ADJOURNMENT:

Closed at 6.36 pm

Next Board Meeting: Thursday, May 8 2025