

VILLAGE OF CLAYVILLE BOARD OF TRUSTEES

Monthly Meeting Minutes – Thursday, July 10, 2025

CALL TO ORDER / PLEDGE OF ALLEGIANCE: *Open @ 6:00 pm*

PRESENT:

Mayor Kevin Turley

Trustee Keith Brennan

Trustee Steve Messenger

Codes Enforcement Officer Gina LaMonte

Deputy Mayor Greg Ginton

Trustee Andrew Hartnett (Absent)

Clerk-Treasurer Rebecca King-Goodale

NEW BUSINESS: Opened at 6:00 pm

___ Gina LaMonte – Codes Updates

- Tim Fitzgerald from Mohawk Valley Edge and Martin D'Eramo from RTX Corporation have been in contact. They are pulling their application to financially assist with HMI's project.
- Received a building permit request from a private contractor on behalf of HMI for the following. Attorney Kathryn Festine suggested that if the board is ok with them doing so, she suggests that Gina require everything needed, including a flood plain permit, SEQR, etc. A motion was made by Trustee Steve Messenger and seconded by Deputy Mayor Greg Ginton. All in favor. None against.
 - Scope of work requested: Removal of existing pedestrian bridge structure that crosses the Sauquoit Creek and replace with new pedestrian bridge in the same location. Rough sf of new structure is 650 sf, 203 sf of this is added sf to the original footprint of bridge. Repair existing foundation piers to be reused, excavate for new footings, foundation walls for additional sf of new pedestrian bridge on parking lot side. Minor electrical work to replace in kind for new pedestrian bridge.
- Zoning Amendment was provided to the Board – adding 1 and 2 permitted uses in the districts
 - A motion was made by Deputy Mayor Greg Ginton and seconded by Keith Brennan to introduce the local law. All in favor. None against.
 - A motion was made by Trustee Steve Messenger to declare this an unlisted action for SEQR and the Village as lead agency. It was seconded by Deputy Mayor Greg Ginton. All in favor. None against.
 - A public hearing will be held on Thursday, August 14, 2025 at 6pm at the start of the regularly scheduled board meeting. A motion was made by Mayor Turley and seconded by Deputy Mayor Greg Ginton. All in favor. None against.
- Martin Peters – A building permit was provided to fix, repair, install a new roof.

___ Kevin Turley – Mayor

- Purchase of new highway truck or new tires
 - A discussion was had regarding purchasing a truck from Todd Prichard.
- Clayville DAM – Proposal submitted to Board for review.
 - The attorney strongly suggests moving forward with this IF the Village can supply the upfront amount requested. The engineers will look at the DAM and will determine what is needed. A motion was made by Trustee Keith Brennan to move forward with the proposal. It was seconded by Steve Messenger. All in favor. None against.
- Reminder: All invoices must be approved by Board prior to purchase (Village and Fire Department)

___ Rebecca King-Goodale – Clerk/Treasurer Updates

- AUD – to be completed by Jeff Hanretty (Accountant)
- Upcoming HMI meeting date: August 13th at 1pm
 - Does the Board want Rebecca to schedule a quarterly meeting? Yes – Rebecca to contact Nate Wells to schedule

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- All reimbursement requests have been sent to DASNY- however, I was notified today that all reimbursement requests had to be submitted to DASNY prior to the 5/31/25 expiration date. I was unable to do so because they require a copy of the cashed check and the bank statement from when the check was cashed. (3) reimbursement requests were not cashed until June. Rebecca has been in contact with DASNY to request an extension for reimbursement requests.
 - Currently outstanding: \$489.36 – Tree \$650.85 – Shrubs \$9,250.00 – Topsoil, seeding and drain pipe

Trustee Steve Messenger

- Steve Messenger, Gina LaMonte and Marvin Martin are all part of the Sauquoit Creek Basin. Steve would be an additional vote for the Village if needed. He is requesting that the Village approve him to be a representative on behalf of the Village. A motion was made by Trustee Keith Brennan to approve Steve Messenger as a representative for the Village. It was seconded by Deputy Mayor Greg Ginton. All in favor. None against.

Deputy Mayor Greg Ginton

- The tree on Oneida Street with red paint by the guard rail needs to come down before it falls and causes damage. Greg asked if the Village/Town is able to cut the tree down so that it can be burned or moved? Trustee Steve Messenger stated that Mike Woods is coming to take down 2 trees for the Town and will see if he can add this tree to his list. A motion was made by Deputy Mayor Greg Ginton to add this tree to Mike's list of trees to come down with the max cost being \$2,000. It was seconded by Trustee Keith Brennan. All in favor. None against.

REGULAR BUSINESS:

Review and approval of June 2025 Minutes

- A motion was made by Deputy Mayor Greg Ginton and seconded by Trustee Steve Messenger. All in favor. None against.

Review and approval of June 2025 Report of Treasurer

- A motion was made by Trustee Steve Messenger and seconded by Trustee Keith Brennan. All in favor. None against.

Review and approval of June 2025 Detail of Revenues

- A motion was made by Deputy Mayor Greg Ginton and seconded by Trustee Steve Messenger. All in favor. None against.

Review and approval of June 2025 Detail of Expenditures

- A motion was made by Deputy Mayor Greg Ginton and seconded by Trustee Steve Messenger. All in favor. None against.

Review and approval of July 2025 Vouchers

- Vouchers in question:
 - Voucher # 24 in the amount of \$241.06 from Home Depot
 - Explanation: Leaf Blower – was cleared by Board members prior to purchase via phone call from Mayor Turley
- A motion was made by Trustee Steve Messenger and seconded by Deputy Mayor Greg Ginton. All in favor. None against.

ADJOURNMENT:

Closed at 7:10 pm

Next Board Meeting: Thursday, August 14, 2025